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ESTATE AGENTS AUTHORITY

Continuing Professional Development Scheme – Notes to Participants

Registration upon entry to and departure from the venue

1. For the purpose of awarding CPD points, participants of CPD activities should register his/her entry to or departure from the venue by producing their **valid Estate Agent Card** at the registration counter. (If no Estate Agent Card could be produced, please provide other identity proof, e.g. the Hong Kong Identity Card.)

CPD activities are provided for valid licence holders only

2. The EAA CPD activities are **only** provided for those who hold a valid licence. The seat originally assigned to a licensee will be cancelled if his/her licence is invalid on the date of the activity (e.g. licence expired).

If a participant has not attended a CPD activity in full, the CPD points awarded shall be reduced

3. One CPD point will be deducted where a participant is absent for any reason from the seminar venue for 15 minutes or more cumulatively, and no CPD point will be awarded if so absent for over one hour.

Keep quiet

4. To avoid causing disturbance to others, participants should keep quiet inside the venue. Mobile phones/pagers have to be turned off or switched it to silent mode.